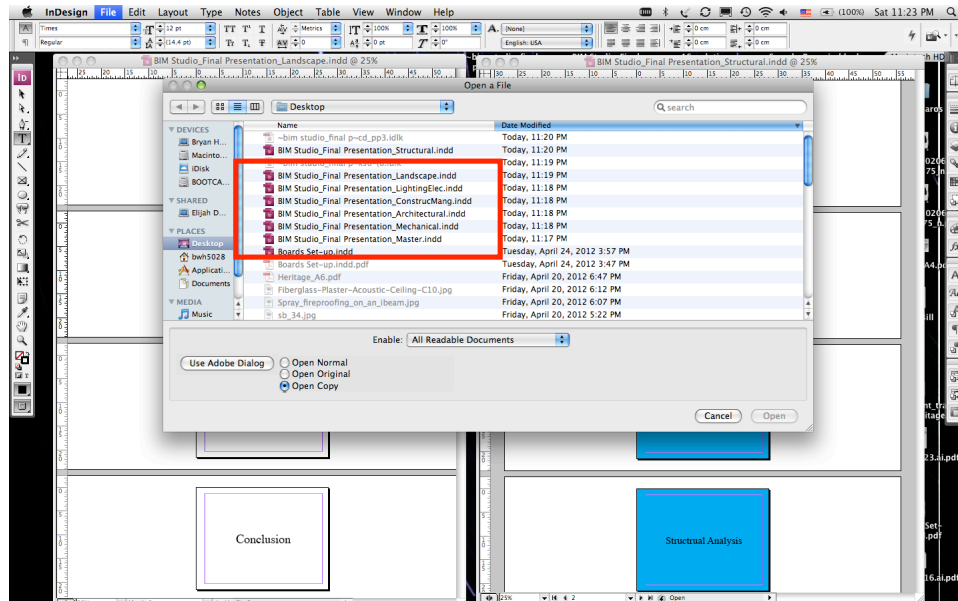
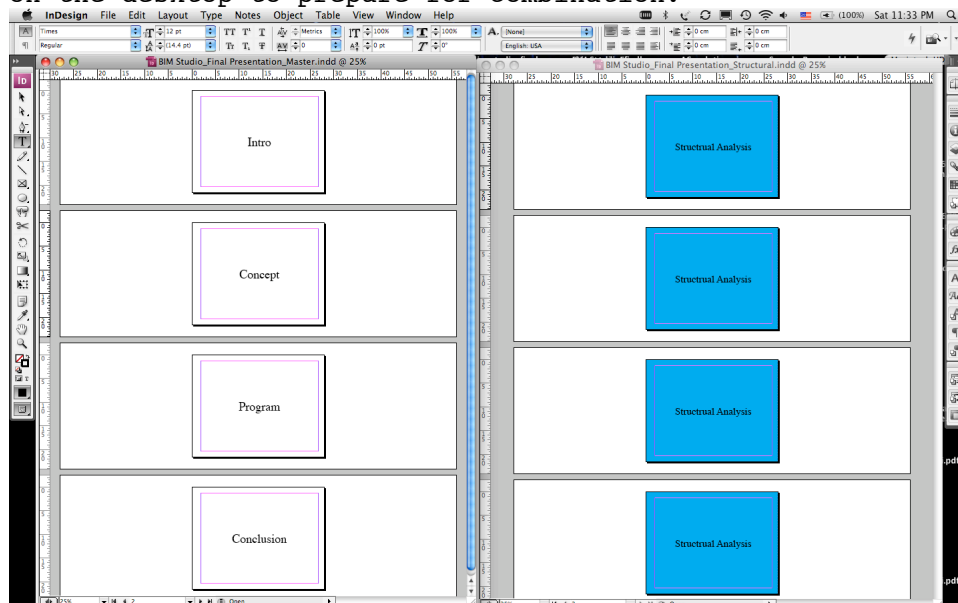


## HOW TO DIVIDE AND CONQUER INDESIGN PRESENTATIONS:

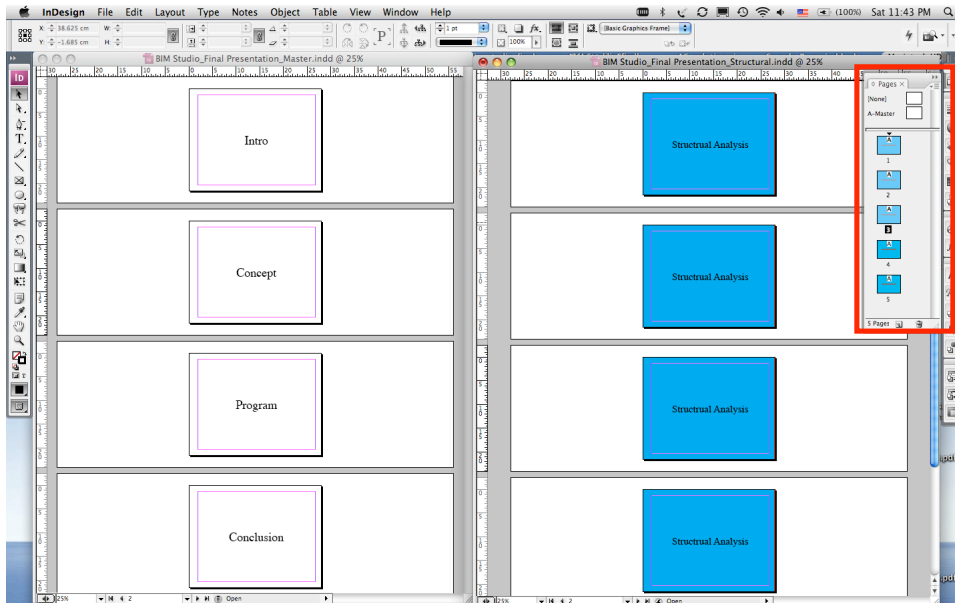
**Step 1-** Save a copy of the InDesign file for each member of your group to work on.



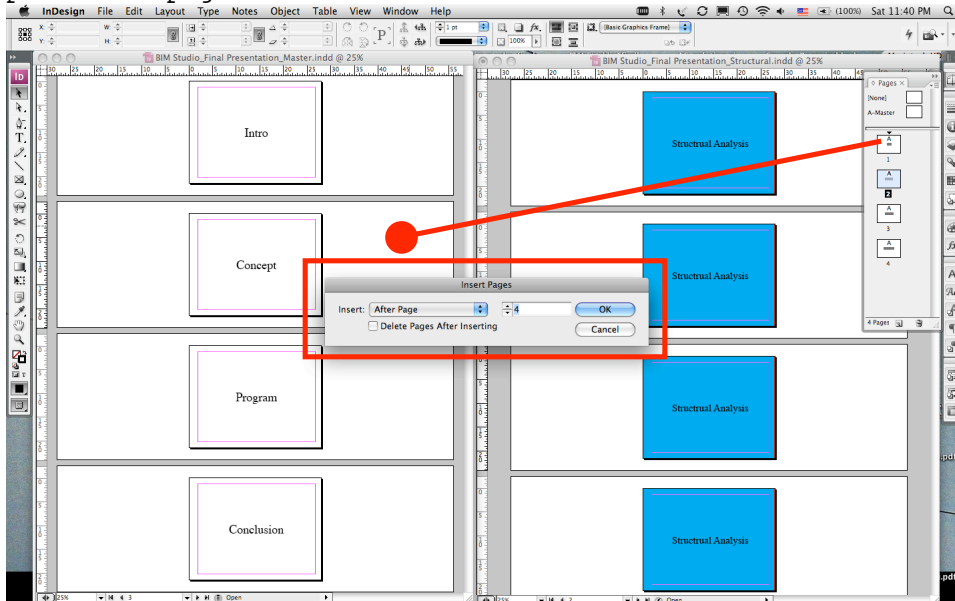
**Step 2-** Once each member has modified their slides with their appropriate content, open the master file and a sub-file side by side on the desktop to prepare for combination.



**Step 3-** In the sub-file select the spreads in the "pages tab" to be transferred to the master file.



**Step 4-** Drag the selected pages from the "pages tab" to the master file and drop them in the window. A dialog box will appear asking where to place the pages.



**Step 5-** Your new slides should be placed in your master file, saving time by having more than one team member working on the presentation at once.

